SWANSEA BAY CITY REGION JOINT SCRUTINY COMMITTEE

FORWARD WORK PROGRAMME
2021 – 2022

DATE OF MEETING	VENUE	ITEMS FOR REPORT

2pm 25 May 2021	Via Microsoft Teams	• Update on the regional Project (to include virtual tour where possible) –
		    • Homes as Power Stations (removed – deferred for 6 months)
		• Update on finances/funding
		• Situation Report
		• Legal update on Joint Working Agreement (deferred to next meeting)
		• Pentre Awel – update
		• Minutes of SBCR Joint Committee and FWP
		• FWP (Scrutiny Committee)
		
		Programme Monitoring Quarterly
		
		• Action Plan
		• Implementation Plan
		• SBCD Programme Risk Register
		• SBCD Project Risk Register
		• SBCD Project Issue Log
		    • Project associated deliverables – defined project outputs and outcomes

2pm 20 July 2021		• Update on the regional Project (to include virtual tour where possible) –

		o Digital Infrastructure • The Actica Review and implementation of the recommendations – monitor • Situation Report • Minutes of Joint Committee and FWP • FWP (Scrutiny Committee) • Legal update on Joint Working Agreement
2pm 14 September 2021		• Update on the regional Project (to include virtual tour where possible) – • Skills and Talent • Minutes of Joint Committee and FWP • FWP (Scrutiny Committee) • Situation Report **Programme Monitoring Quarterly** • Action Plan • Implementation Plan • SBCD Programme Risk Register • SBCD Project Risk Register • SBCD Project Issue Log • Project associated deliverables – defined project outputs and outcomes
2pm 9 November 2021		• Update on the regional Project (to include virtual tour where possible) – o Homes as Power Stations • Situation Report • Minutes of Joint Committee and FWP • FWP (Scrutiny Committee)
2pm 11 January 2022		• Update on the regional Project (to include virtual tour where possible) – o Digital Infrastructure • Situation Report • Minutes of Joint Committee and FWP • FWP (Scrutiny Committee)

		Programme Monitoring Quarterly • Action Plan • Implementation Plan • SBCD Programme Risk Register • SBCD Project Risk Register • SBCD Project Issue Log • Project associated deliverables – defined project outputs and outcomes
2pm 8 March 2022		• Update on the regional Project (to include virtual tour where possible) – • Skills and Talent • Situation Report • Minutes of Joint Committee and FWP • FWP (Scrutiny Committee)
2pm 3 May 2022		

Potential Items to be populated in to the Forward Work Programme:

- Review of the Monitoring and Evaluation Plan;
- The Annual Performance Report;
- How the committee can support the Risk Management Strategy currently being developed, including the Risk Assessment carried out in relation to Covid 19;
- Consideration be given to holding further briefing sessions as appropriate.
- To consider item 'local supply chains'
- To consider item future role of Committee once all projects approved?